



HEATHWOOD LOWER SCHOOL, Heath Road, Leighton Buzzard, Bedfordshire LU7 3AU
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Headteachers: Mrs Jackie Wright B.Ed (Hons)

June 2024

Dear Parents,

It is Sports Day this Friday 14th June and the children are looking forward to an afternoon of fun competition. In order for the Sports Day to run smoothly, I am writing to inform you of our Spectator Guidelines for the afternoon. We are respectfully requesting that you follow these guidelines as these will ensure that Sports Day is fun and safe for all.

Spectator Guidelines

During the first part of the afternoon, children will be completing a range of different activities in groups on the field around the inside of the track. During this time, you are welcome to follow the group that your child is in, however we request that you observe from outside of the track. This is to ensure that you are kept safe (from flying objects), the children are able to complete the activities safely and any impact to the field is minimised. You will still be able to see your child from this vantage point.

During the races, in the second half of the Sports Day, we are requesting that you return to the parent zone (there will be benches clearly demonstrating this zone) which will again be on the outside of the track (far side of the field) Again, this is to ensure races can happen safely.

PLEASE DO NOT CONGREGATE AT THE FINISH LINE- THIS IS NOT SAFE FOR CHILDREN, STAFF AND YOU.

We will not be having parent races this year as we need to ensure we have sufficient time for the children to complete their activities and for the safety of our parents.

Please ensure that you follow our strict photography policy- *'we recognize that parents, carers and family members wish to record events such as school plays, sports day etc, to celebrate their child's achievements. However it is important that such records remain private and for their own personal use.'* Please do not share photos or videos of any other children or staff.

We ask that you remain respectful towards all staff so that we can make sure Sports Day is fun for all. Staff will make all decisions regarding points for activities and positions in races



and photography will not be considered to alter scoring or positions. Staff decisions are final. Remember, this is a fun event for the children.

Please also remember to park responsibly and with due consideration for our neighbours.

Finally, entrance to the School for this event is via **Chiltern Gardens only** and after 1.25pm there will be no further access as the office will be closed and the gates locked for the safety of the children.

We look forward to seeing you on Friday for a fun packed afternoon. If you have any questions please speak to Mrs Wright.

Yours sincerely



Mrs Wright

