



Heathwood

Pre-School

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Dear Parents/Carers

30 Hours Childcare Funding

You may be eligible for 15 hours extended childcare to support your childcare costs in addition to the universal 15 hours funding. It is your responsibility to check your eligibility and apply for the extended funding via the HMRC Childcare Works website. You will need to ensure that you have applied for this funding prior to the term that you want to use this.

Term start dates are 1st September, 1st January and 1st April. These are different from school term start dates;

Therefore, you MUST apply before 31st December, 31st March and 31st August and have a valid code by the end of the month before a new term starts.

Please allow time for:

- HMRC to issue your code (they sometimes need more information to check your eligibility)
- your provider (Heathwood Pre-School) to validate your code in time

You can apply after your child turns 2 years and 36 weeks (16 weeks before their third birthday), but you may need to reconfirm you are still eligible before the termly deadline, so your code remains valid. **Your child can start in their childcare place the term after they turn 3 years old.**

Applying early does not mean you can take up your place before the term start date, **and leaving it late could mean you do not get your code in time.**

If you do not apply before the term start date, you will have to wait until the following term before taking up your free place and therefore will have to fund this term yourself.

You will have to reconfirm your eligibility in your childcare account once you have applied for the extended funding every 3 months in order to keep your code valid.

To check your eligibility and apply you can do this by visiting: www.childcarechoices.gov.uk



Childcare
Choices

Hope this helps to clarify things!
The Pre-School Team