



HEATHWOOD LOWER SCHOOL, Heath Road, Leighton Buzzard, Bedfordshire LU7 3AU
www.heathwoodlower.com Telephone: 01525 377096 E-mail: office@heathwood.beds.sch.uk
Mrs Jackie Wright B.Ed (Hons)

Dear Parents and Cares

Subject: IMPORTANT Security Update

The safety and security of your children are our highest priorities. In an ongoing effort to enhance site security, we are implementing stricter measures regarding access to the school building .

Main Entrance Access During the Day: All visitors, including parents and guardians, must enter the school through the main office entrance . If you need to gain access to the office, please ring the bell and the office staff will let you in.

Access for Breakfast and After School Club: please ring the bell and wait for staff to attend to you.

Please do not let anyone else in by holding the door open or operating the door release button from inside as this compromises the security for which the system was intended.

We understand that these changes may require minor adjustments to your routine, but these steps are crucial for maintaining a safe and secure environment for our students and staff. These security measures are designed to control access to the building and ensure that only authorized individuals are on site during school hours.

Thank you for your cooperation and understanding as we work together to keep our school safe.

Yours sincerely

Mrs Jackie Wright
Headteacher

